

## Minutes of the meeting

### **IQAC**

**Meeting: 10/08/19**

**Place:** In exam cum NAAC room

**Time:** 12.10pm

#### **Present members name**

Mrs. Kavita Sharma

Mrs. Anjaneeka U.

Mr. Nitin Patil

Mr. Vilas Mahajan

Mrs. Rajashree Prabhu

Ms. Sujata Z.

Mrs. Shruti Shouche

Mr. Om Dewani

- IQAC co-ordinator explained the process of NAAC.
- Discussion was conducted regarding steps to go ahead in NAAC Accreditation process.
- It was decided that 7 key indicators to be distributed among NAAC Core committee, their responsibility will be to collect data from the concerned committees, in the NAAC format.
- It was also decided to get involved all the teachers in the process of NAAC.
- A proposal of re-construction of IQAC committee was made for smooth conduct of NAAC work. The reconstruction is also the requirement as per the given guidelines.
- It was unanimously decided to compile data first, for academic year 2018-19.